

Cotton End Parish Council

To: All Parish Councillors

You are hereby summoned to attend the Annual Meeting of Cotton End Parish Council to be held **at Cotton End Baptist Church Hall** on **Thursday, 12th May 2022 commencing after the Annual Parish Meeting** for the purpose of transacting the following business

Members of the Public and Press are invited to attend.

Linda Carter,

Date: 8th May 2022

Clerk to Cotton End Parish Council
Tel: 07592 471859

AGENDA

22/001 ELECTION OF CHAIRMAN

22/002 APPOINTMENT OF VICE-CHAIRMAN

22/003 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

21/004 TO RECEIVE DECLARATIONS OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT RELATED TO BUSINESS ON THE AGENDA

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

21/005 PUBLIC SESSION

(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting.)

21/006 BOROUGH COUNCILLOR

An opportunity for the Borough Councillor, if present, to update the Council and public on matters of local interest.

21/007 MINUTES

To receive and approve the minutes of the meeting held on 14th April 2022.

21/008 STANDING ORDERS

To confirm the Standing Orders adopted in May 2021

21/009 FINANCIAL REGULATIONS

To confirm the Financial Regulations adopted in May 2021

Cotton End Parish Council

21/010

FINANCE AND RELATED MATTERS:

(a) To approve the final accounts for 2020/21 showing an end of year balance of £19,629.73 (a VAT refund claim for £1,128.84 was submitted and payment has been received).

(b) To approve new payments as follows:

HMRC	£57.20
May Salary – Parish Clerk	£229.02
M Green Inv 133 & 134 (paid)	£534.00
CPM Playgrounds Ltd	£2496.00
TOTAL	<u>£3316.22</u>

Please note that the Precept payment for the first half year has been received from Bedford Borough Council

(c) To consider a grant application from Cotton End Village Hall for £150 towards the cost of events to celebrate the Queen's Platinum Jubilee in June.

21/011

PLAY AREAS

To consider any matters associated with the play areas and open spaces.

- 1) Playground inspection reports
- 2) Ditch clearance.
- 3) Safety Surfacing replacement.
- 4) Trow Close Play area
- 5) Goal posts

21/013

TIMETABLE OF MEETINGS

To agree the timetable for future meetings of the Council (generally 2nd Thursday of each month).

21/014

NEIGHBOURHOOD PLAN

To receive an update on progress with the Neighbourhood Plan.

21/015

LOCAL PLAN 2040 - COLLEGE FARM

An information session is being held for residents regarding this development at Shortstown Village Hall on Friday 27th May from 12 noon until 8.30pm.

21/016

BfARe EAST WEST RAIL MEDIA CAMPAIGN RESPONSE

To consider a response to the media campaign currently being undertaken by the parishes to the north of Bedford and supported by the MP.

21/017

VILLAGE TIDY WEEK

To report back on the event.

21/018

CORRESPONDENCE

Richard Fuller MP has offered to meet with the Parish Council to discuss matters of local importance

Cotton End Parish Council

21/019

MATTERS FOR INFORMATION OR DISCUSSION

- 1) HIGHWAYS - Bunkers Drive, High Road drainage and Shocott Spring footpath repairs
- 2) Old School site
- 3) Village enhancement
- 4) Queen's Jubilee 2022
- 5) Shocott Spring

Date of next meeting – Thursday 9th June 2022.